

Guide to registering for Classes | UN Student guide

Registering for your CIPFA IPFM tuition

1) Go to the CIPFA UN webpage:

<http://www.cipfa.org/partners/united-nations>

2) Click on the green button "Enrol on a Class".

UN Finance Training and Certification Programme

Continued development of finance staff is an organizational priority for a number of UN bodies, and is an essential component in UN's efforts to build a professional finance function.

As part of this effort, the Finance Training and Certification Programme (FTCP) is in place to support finance staff seeking to update their technical skills, in addition to the other portfolio of staff development and training activities, including IPSAS.

The programme is based on CIPFA's [International Public Financial Management](#) qualifications.

To join the programme, you need to obtain internal permission from your UN agency. When this is in place, you need to follow the 3 simple steps:

Please contact CIPFA UN Support team at UNsupport@cipfa.org if you have any questions.

Step 1: register as a student

When you join the programme, you will become a Registered Student Member of CIPFA. This means you will be joining the accountancy profession and will be signing up to the International Code of Conduct and all [membership regulations](#).

[Register as a student](#) >

Step 2: enrol on a class

As part of your programme, you will attend web classes for each of the modules of the IPFM qualification. The training fee will allow you up to 3 terms of tuition for the same module, in case you are unsuccessful in the exam.

[UN Web Class Timetable](#)

[UN French Web Class Timetable](#)

[September Resit Revision Package Timetable](#)

[Enrol on a class](#) >

Step 3: book an exam

To obtain IPFM certification, you need to pass exams. When you are ready, you need to book your exam. Bookings will open on 03 April 2018.

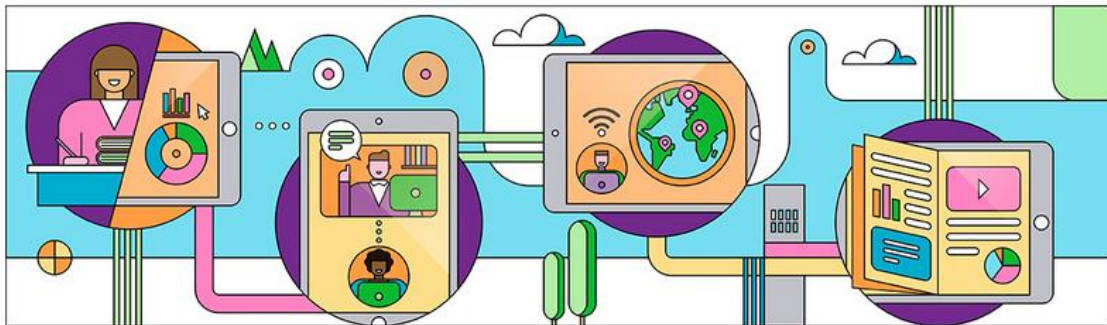
[Download IPFM exam dates for 2018](#)

[Download IPFM exam dates for 2019](#)

[Bookings now open](#) >

3) Click on "Book Now" for the tuition you want to enrol on.

Enrol on CETC courses



Audit and Assurance (UN Only) Web Class - August 2018

Select for multiple booking

Price: £0.00 (excl VAT)

Availability: Available



[Book Now](#)

[Find out more](#)

Business and Change Management (UN Only) Web Class - August 2018

Select for multiple booking

Price: £0.00 (excl VAT)

Availability: Available



[Book Now](#)

[Find out more](#)

Company Financial Reporting (UN Only) Web Class - August 2018

Select for multiple booking



[Book Now](#)

4) Click the green button "Next"

Shopping basket

Step 1 Shopping basket

Step 2 Delivery information (if required)

Step 3 Payment choice (if required)

Step 4 Order confirmation

Product Ref	Product Name	Cost	QTY	Total
9901-CIP	Event: Audit & Assurance (UN Only) Web Class - Enrolment	£0.00	1	£0.00

Total: £0.00 excl VAT

[Next](#)

Re Article 226(11) of the EC Council Directive 2006/112/EC this is a UK exempt supply which may be subject to reverse charge VAT in the country of receipt. Please provide us with your VAT registration number to enable us process the correct VAT charge.

Please contact finance@cipfa.org or phone 0207 543 5846 for VAT enquiries and customerservices@cipfa.org for any technical issues you may have.

5) Click Continue. Your total should be "£0.00".

Home \ Shopping basket \ Order confirmation

Shopping basket

Step 1 Shopping basket

Step 2 Delivery information (if required)

Step 3 Payment choice (if required)

Step 4 Order confirmation

Order confirmation

Billing address

77 Mansell Street
London
Greater London
E1 8AN
United Kingdom

Product Ref	Product Name	Cost	QTY	Total
10030-CIP	Event: Financial Accounting (UN Only) Web Class - Enrolment	£0.00	1	£0.00

Discount code

Apply my discounts now

Discount

To ensure that your discount is applied or if you have been given a specific discount code enter your code and click Apply my discounts now.

VAT £0.00

Total: £0.00 inc VAT

Back

Continue

6) You should now receive a "Thank you" page, and an email confirming your enrolment.